

## **PRIVACY POLICY**

In compliance with the provisions of the Regulation (EU) 2016/679 of the European Parliament and of the Council, of April 27 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (hereinafter referred to as RGPD) we inform you that the personal data provided to AIRPHARM, S.A. (hereinafter referred to as AIRPHARM), with VAT N°: A-58652892, address : P° de la Zona Franca, n° 111, Torre Auditori planta 7, 08038 Barcelona- Spain, telephone number 93 264 19 19 and email: [airpharm@airpharmlogistics.com](mailto:airpharm@airpharmlogistics.com).

## **CONTACT**

For any matter connected with the processing of data of natural persons by AIRPHARM you may contact the email address [rgpd@airpharmlogistics.com](mailto:rgpd@airpharmlogistics.com) and the telephone number 93.264.19.19.

AIRPHARM will collect the following information provided by the data subject:

- **COMMERCIAL CONTACT form:** to deal with and manage the information requests sent by the User with this form.

**Data collected:** name, phone, email and comments.

**Purpose:** to deal with requests for information asked by any means about products and services offered by AIRPHARM, and for the establishment or maintenance of business relationships.

**Lawful basis:** based on the consent given by the data subject, AIRPHARM is entitled to process the data provided through the contact request, and in accordance with the legitimate interest in the development and maintenance of business relationships.

**Storage limitation:** data will be kept until the moment the data subject requests their cancellation or erasure and once deleted they will be kept for a maximum period of 6 years for the attention and defence of the potential responsibilities arising from the processing.

- **CURRICULUM OR RECRUITMENT:** to send Curriculum to AIRPHARM via the web or by any other means.

**Data collected:** professional expertise area, name, surname, telephone, e-mail, CV, cover letter and other personal data related to the Curriculum or professional profile.

**Purpose:** management of the application for the recruitment processes published or for other vacancies according to your professional profile that may arise in the future within the activities of AIRPHARM.

**Storage limitation:** the data will be kept until you are awarded a job or until you request their erasure. They will therefore be kept for the time necessary for the purpose of the processing, and once concluded they may be kept for a maximum period of 6 years for the attention and defence of the potential responsibilities arising from the processing.

**Lawful basis:** consent granted by the candidate.

**Recipients:** the data provided and derived from the selection process may be disclosed to:

- Third companies identified by the data subject and that may be necessary for the candidate's request for references.

- **SERVICES:** data given for the provision of services by AIRPHARM. Services will be identified at the time of data collection and registration.

**Data collected:** first name, ID number, job address, address, email, contact telephone number, and other necessary information depending on the registration requested, and which will be solely necessary for registration in the services offered by AIRPHARM.

**Purpose:** registration of data subjects for the provision of services provided by the AIRPHARM, and to establish and maintain business relationships.

**Lawful basis:** the provision of data subject's consent to AIRPHARM for the aforementioned services, and the legitimate interest in the development of business relationships.

**Storage limitation:** the data will be kept for the time necessary for the purpose of the processing or until the moment in which the data subject requests their cancellation or erasure, and once suppressed they may be kept for a maximum period of 6 years for the attention and defence of the potential responsibilities arising from the processing.

- **Registration and Monitoring of Corporate Social Networks accounts:** personal data that you enable or supply to social networks at the time of becoming a follower of them. The corporate accounts of the social networks of AIRPHARM are the following:

- FACEBOOK: <http://www.facebook.com/Airpharmlogistics>
- TWITTER: <http://twitter.com/airpharmgroup>
- LINKEDIN: <http://www.linkedin.com/company/airpharmlogistics>
- GOOGLE+: <https://plus.google.com/u/0/b/100023651098204644573>

**Data collected:** first name, surname, ID number, address, address, email, telephone number, and other information provided by the corresponding social network.

**Purpose:** social network monitoring, and maintenance and development of business relationships.

**Lawful basis:** consent provided by the user, and in accordance with legitimate interest for the development of business relations.

**Storage limitation:** data will be kept for as long as it is necessary for the purposes for which they are processed, and then data might be kept during six years at the disposal of Public Administration and Justice Administration in order to determine any liability arising from the processing.

- **CLIENTS / SUPPLIERS:** professional personal data provided by Clients/Suppliers for the provision of services and management of the legal or contractual relationship.

**Data collected:** first name, surnames, ID number, job address, email, job telephone, bank details.

**Purpose:** management of service contractual relationship.

**Lawful basis:** legitimate interest in ensuring security in the facilities by its owner, which justifies the registration of data in access control, and that the images are necessarily captured when accessing these facilities

**Storage limitation:** data will be kept for as long as necessary for the purposes for which they are processed, or deletion of same, and once concluded or deleted they might be kept during six years at the disposal of Public Administration and Justice Administration in order to determine any liability arising from the processing.

- **ACCESS CONTROL AND SECURITY:** data collected by video surveillance cameras or provided for the facilities access control:

**Data collected:** first name, surnames, ID number and images.

**Purpose:** access control and AIRFARM facilities internal security management.

**Lawful basis:** legitimate interest in ensuring security in the facilities by its owner, which justifies the access control registration of data, and that the images are necessarily captured when accessing these facilities.

**Storage limitation:** data will be retained for a maximum period of one month, unless it is necessary to keep them longer for being convenient to clarify any infraction or illicit detected.

The disclosure of data to third parties is not envisaged, except for the provision of third-party services by data processors with which AIRPHARM has signed the corresponding data processing agreements and has verified that they provide sufficient guarantees to implement proper technical and organizational measures that meet the requirements of the GDPR, assuring the protection of data subjects' rights.

### **EXERCISE OF RIGHTS**

The data subject has his/her rights recognized to access, rectification, suppression, limitation, opposition and portability of his/her data under the responsibility of AIRPHARM. Likewise, the User shall have the right to withdraw his or her consent for the processing by AIRPHARM. He/she also has the right to lodge a complaint with a supervisory authority.

The data subject may exercise his/her rights at any time by means of sending a postal communication to AIRPHARM at the address stated above or by email to the address [rgpd@airpharmlogistics.com](mailto:rgpd@airpharmlogistics.com) expressly specifying the right that he/she wishes to exercise.

### **TECHNICAL AND ORGANIZATIONAL SECURITY MEASURES**

AIRPHARM has adopted the necessary technical and organisational measures to guarantee the safety and integrity of data, and to protect them from any alteration, loss, processing or unauthorized access.

## **DATA PROVIDED**

Data collected by different means are those strictly necessary to meet your request, which you voluntarily communicate to us. The refusal to provide data marked as mandatory shall impede the provision of the services requested. In order to keep your personal data updated, you should inform us of any change that may take place in relation to them, otherwise we shall not be answerable for their accuracy. Likewise, in those cases where third party data are disclosed the data subject undertakes to inform them about the content of this privacy policy.

The Interested Party undertakes to forward as soon as possible to AIRPHARM any change and correction of his/her data of a personal nature so that the information contained in the AIRPHARM Activity Records remains updated at all times.

By virtue of the legitimate interest of AIRPHARM, the data subject's personal data may be used for the establishment or maintenance of business relations by any means, including electronically, so as to inform him/her regarding products and services offered by these, with the option open at any time of opposing such processing for business purposes by means of remitting a postal communication to the aforementioned address, or via email to the address [rqpd@airpharmlogistics.com](mailto:rqpd@airpharmlogistics.com) .